



## Room Set Up for Kari Berit

Cell phone: 612-384-8080

### **Keynotes:**

*Room Arrangement*—theater style, classroom, or at round top tables for meal engagements.

*Stage*—elevated above the floor to accommodate size of the room. Kari Berit is quite animated, so please make sure platform is minimum 8'x12'. Also, make sure the stage area is clear of cables.

*Props*—one small table placed just right of the speaker at a slight angle. Provide two glasses of water NO ICE or two bottles of water, room temperature.

*Sound*—wireless lavalier microphone. If Q&A, make wireless hand-held microphone available. To make the transition smoother, it is best if the person introducing Kari Berit does not use the wireless lavalier microphone.

*Audio Visual*—please refer to your contract for details.

*Handouts*—please refer to your contract for details.

*Book Sales*—in order for Kari Berit to interact one-to-one with participants, sales of books should take place off to the side or back of the room. Please refer to your contract for details.